

Wyo-Braska Area Service Committee

P.O. Box 21
Cheyenne, WY 82003
1-866-4-No Dope

www.Wyo-BraskaNA.org
Help@wyo-braskana.org



Wyo-Braska Area Service Committee Meeting Minutes

TIME: 2:10 PM

DATE: 2/8/2015

PLACE: Anchor Club

- Tommy O. opens with a moment of silence followed by the Serenity Prayer

. Bill T. Reads the 12 Traditions of N.A.

. Mike T. Reads the 12 Concepts of N.A.

. Haley G. Reads the 12 Values of W-BASC

Roll Call: Chair (Vacant), Vice Chair (Vacant), Treasurer Present (Harvey D.), Secretary (Vacant), RCM Present (Tommy O.), RCM 2 (Vacant), PR Chair (Vacant), Literature Liquidator Present (Bill T.), Phone line (Vacant), Web Servant (Vacant)

Introductions:

Haley G. Clean and Free member

Harvey D. Area Treasurer & Clean and Free member

Michelle G. member

Mike T. Anchors Away GSR

Brandon S. Live from Laramie Treasurer

Matt. P. Live from Laramie GSR

Ray M. Live from Laramie member

Tommy O. Area RCM & Clean and Free member

Bill T. Clean and Free GSR

Brian P. Live from Laramie Alternate GSR

NA Recovery Birthdays:

January 24th Tommy O. had 26 years, January 3rd or 4th Harvey D. had 14 years, and January 4th Ray had 1 year

Approval of last month's minutes: no objections

Beginning Balance: \$1341.01

Officers Reports:

Treasurer:

8 February 2015
Treasury Report

On 7 January 2015 Tommy O and I went to Wells Fargo and I was added onto the Savings and Checking accounts as Treasurer.

Since that time the following transactions have taken place:

Beginning Balance

\$1,469.89

Check #2008 \$54.88 Freedom Voice

Check #2009 \$74.00 Postmaster

\$150.00 Was transferred from saving to checking and back to avoid the service charge.

Savings \$100.06

Checking \$1240.95

Total \$1,341.01

Both Tommy O and I have debit cards in our names linked to the checking account.

The area phone line is up and working. We have a positive balance of \$89.23 with Freedom Voice.

Harvey D

Wyo-Braska Area Treasurer

RCM:

Regional Committee Member Report

February 8, 2015

Tommy O. – RCM

Good afternoon,

As most of you are aware, we held two successful Traditions Book Workshops on December 20th and on January 17th. I have included the letter I send to the World Board, with all of the input we submitted on “The Introduction” and on “Tradition One”, the first two chapters. I had spent 59.24 at Kinkos/FedEx on copies for the Workshops, and 15.40 at Safeway for plates, plastic ware and water for the Potluck. The following is from the World Board concerning this project:

We want to thank all who have taken the time to review and discuss the draft materials for the Traditions Book Project. We have received well over a hundred pieces of input from members, groups, and workshops throughout the US and from at least six other countries.

We are postponing the next review and input period for the Traditions Project to 1 March to 31 May 2015. This will give the workgroup time to read and discuss the input received on Tradition One to see if there are changes to be made to Traditions Two through Six before we send them out for R&I. Our hope is that each set of R&I drafts will better reflect the fellowship’s hopes for this new piece of literature.

As a result, the updated schedule for review and input is as follows:

R&I Batch 2
Traditions Two through Six
1 March through 31 May
R&I Batch 3
Traditions Seven through Twelve
1 June through 31 August

It might be helpful to keep in mind that the schedule provides about twelve weeks per batch. With five traditions in batch 2 and six traditions in batch 3, this means scheduling a workshop every other week if you do one tradition at a time, or once a month if you do two

traditions at a time. Planning out your schedule in advance and asking members to read the material prior to coming for the workshop can help you be more efficient in discussing the material and gathering input to send in. And, as always, don't wait until you've gathered all the input—send us what you have as you gather it! The sooner we get it, the more time the workgroup will have to go over your input.

Thank you for allowing us to serve. We look forward to your continued enthusiastic participation in this project.

NA World Services

In loving service,
TommyO, RCM
wharfrattommy@gmail.com
307-214-4289

Group Reports:

On Life's Terms: No report

Clean & Free:

Location/Day/Time of meetings: Tues, Wed, Fri, & Sat at 6:30 pm E. 18th st.

Concerns: We will be changing rooms at facility in April

Area Donation: \$100

Votes and/or motions:

Needs: none

GSR: Bill T. GSRA: Karen M.

Anchors Away:

Location/Day/Time of meetings: no changes

Concerns: Too many to list

Area Donation: \$40

Votes and/or motions:

Needs: none

GSR: Big Mike GSRA:

Live From Laramie:

Location/Day/Time of meetings: 1215 /e. Gibbon St. RM 202; Tues 7 pm (open discussion), Wed 7 pm (open step study), Friday 8 pm (open candle light discussion), Sun 7 pm (closed book study)

Concerns: Getting up to speed with area

Area Donation: \$50

Votes and/or motions:

Needs: Start H&I meetings in Laramie

GSR: Matt P. GSRA: Brian P.

Sub-Committee reports:

Activities:

21 January 2015

World Board,

Our Area held two Review and Input Workshops, 20 December 2014 and 17 January 2015, on the first two chapters of the Traditions Project: Introduction and Tradition One facilitated by our RCM, TommyO. The trusted servant in question pieced together a two-sided, one page note sheet which contained each of the four questions included on the 27 October 2014 mailing from the World Board to the Conference Participants. He had one note sheet page each for the Introduction Chapter and for the Tradition One Chapter.

Enclosed are the Review and Input “note-sheets” completed by the participants at those two aforementioned Workshops. We as an Area were extremely grateful and humbled to take part in this ambitious project and are hopeful that the Board and Project Workgroup finds our notes both timely and helpful in this project. Also included is a flyer from our second workshop.

Please do not hesitate to contact our RCM if you have any questions or comments going forward concerning the enclosed material. We look forward to the future R&I material in this project.

Hugs,

Tommy O'Reilly
Wyo-Braska Area Service Committee RCM

Literature:

8 February 2015
Literature Report

Since our last meeting I have worked on cataloging what literature is left in the Wyobraska Area stock. An updated list has been sent to area members and I continue to encourage groups to consider purchasing from this stock first.

The "Anchors Away" and "Clean and Free" group have each made 2 purchases from this stock since our last meeting. I appreciate the help and willingness to deplete the rest of this literature.

	Purchaser	Amount
12/2/2014	Anchors Away	\$28.00
1/3/2014	Anchors Away	\$17.69
1/3/2014	Clean and Free	\$10.90
2/7/2014	Clean and Free	\$65.54
Total		\$122.13

In total we have \$1,528.89 worth of literature that still needs to be liquidated. I am turning in \$122.13 to the area treasurer for the purchases since our last area meeting. These purchases can be seen above.

Thanks for letting me be of service.
Bill T.
Wyo-Braska Literature

H&I:

Big Mike T. we now have 6 people going into the jail meetings. Security briefing is the 22nd
Michelle G. starts taking meetings into the jail for the females March 8th every other Sunday @ 7 pm. Big Steve is joining her until we get more women approved.

Big Steve and Big Mike are thinking about having an H&I fundraiser in the future.

Haley G. the schedule is out for the speakers at Behavioral Health. It was requested that the facility contact the individual speakers if they cancel a meeting. As far as Peak Wellness they will contact us when they would like a panel brought in.

Web Servant:

8 February 2015
Web Report

I have been working with JoAnn to ensure that our Wyobraska area website is updated and our area email is being checked regularly. The Basic Meeting List Toolbox that was setup by the previous Web Servant was no longer working because the root server which he setup at the region is no longer functioning. I contacted Steve the regional Web Servant about this issue, but he does not know how to fix it on their end. I have disabled this function on our web service and have just put a link to the Regional meeting list pdf instead. In addition, I also worked with Steve to have the Regional Meeting list updated to reflect changes in our area. Tommy O. also helped in getting this updated!

Due to issues with account information not being in a central location I have created a Microsoft Word document entitled "Wyobraska Area Account Information" that has the username, passwords, and other pertinent information for management of the web service, email service, and phone line. I have put this file on a jump drive which I donated to the area. It is currently being kept in the Literature Chair folder, but we can keep this jump drive wherever area members see fit. Hopefully this will help with not having account information when we need it in the future.

Lastly, any links to events, bulletins, or other information that needs to be available to the area should be sent to JoAnn and me. The Wyobraska Area website has a cool calendar function that can be used to keep people updated to upcoming events at the local, area, region, and world level.

Thanks for letting me be of service.
Bill T.
Wyo-Braska Web

Serenity Break: 3:10 pm

Questions:

Treasures Report- Big Mike- how did we end up with an overage on the phone line?
Harvey D- August we didn't have enough money. We over paid.
The phone line is now in Harvey's name
Mike and Tommy would like the phone line on the Area debit card to pay every month.
Brandon- Laramie has a Google voice phone account. You just need a Gmail account for a phone line.
Matt- Volunteers to set it up.
Harvey- Option #4 on the current phone account could direct people to the Google #.
Bill- is willing to take it back to his group for a vote.
Tommy-there is a phone line pamphlet

PHONELINE- \$89 credit- keep it
Harvey is the only one on the account. We need to decide who else should be on it. We should have 3 people on it

RCM- Big Mike- What is going on at Region?
Tommy- the Regional Assembly is Saturday April 11th
Regional meeting list is printed

Website- Bill T- made a jump drive with passwords that will be kept with the Area computer.
Brandon- looks good

Post office Box- Big Mike- Who set it up? We need one more name on the post office box and 2 keys

Literature Racks- approved to purchase 2 racks and fill with IPs, one for BH and one for the main Peak Building.

Sharing Session/Planning Assembly:

Goals:
Tommy- Idea- there is a lot of information in the service system proposal that address the issues in our area. We have moved to quarterly, we had a workshop on consensus.

Planning Basics and LSCs — August 2013

The Planning Cycle, Planning Basics, and LSCs

The four components of the planning cycle, above are represented in each of the four steps of our Planning Basics

The Four Steps of Planning Basics

1. Scanning: gathering information
2. Prioritize issues to be addressed
3. Create action (project) plans

4. Monitoring and evaluation

The four steps of Planning Basics are a core component of the planning process for the LSC and the LSB

The LSC and the Planning Cycle

The First LSC - The Planning Assembly (Steps 1 and 2)

- Identify issues
- Prioritize issues
- Consider solutions for top issues
- Prioritize solutions

The Second LSC – Project Plans Approval (Step 3)

- Between the first and second LSC meeting, the LSB will create project plans that it presents at the second LSC
- LSC considers and adopts project plans

The Third and Fourth LSC – Monitoring and Evaluation (Step 4)

- Monitor ongoing projects (monthly monitoring by LSB)
- LSC evaluates any completed projects

Annual Planning Assembly Session Draft – August 2013 1

ANNUAL PLANNING ASSEMBLY SUMMARY AGENDA

Note: This is a sample agenda for an LSC planning assembly. We offer it because we know strategic planning, scanning the environment, and holding a planning assembly are all new practices for many service bodies. This Planning Assembly Agenda should give you a good idea of what your LSC planning assembly might look like. However, each LSC will have its own personality and needs, and the ideal agenda should spring from that. Please use this sample agenda as a jumping off place to adapt for your local needs.

Meeting Opening:

- Moment of silence and NA prayer
- Read LSC Purpose from LSC Basics
- Review agenda for the day

Orientation and Walk-through:

Introductions and welcome

Review planning steps as contained in Planning Basics and explain how these relate to the LSC planning steps

Review what happens at each of the quarterly LSC meetings

Walk through the first planning step—identify and prioritize issues

Walk through the second planning step—brainstorm and prioritize solutions

The Planning Process:

Review current services and define which are ongoing and which are project-based

Review survey data for issues and add any additional issues

Prioritize issues

Short break to set up room for next step

Brainstorm solutions

Clarify and prioritize solutions

Session Conclusion:

Review the decisions made today and the next step in the process

Q&A

Annual Planning Assembly Session Draft – August 2013 2

DETAILED AGENDA: ANNUAL PLANNING ASSEMBLY

Material on tables: Planning Basics and LSCs, note sheets, pens

Handout table: NAWS News front page, Esub flyers, upcoming event flyers etc., plus a sheet for attendees to provide their contact details

On Walls: 4 planning steps, agenda for the day, A Vision for NA Service, 12 Steps, 12 Traditions, and 12 Concepts

BEFORE THIS SESSION:

- Review the LSB Task List Pre-planning Assembly and ensure all tasks have been accomplished
- Facilitate a “Service System 101” session to ensure everyone has a clear understanding of the ideas contained in the project

TODAY’S AGENDA

- Review planning cycle & do a practice run through the process together
- Identify current services—including ongoing services and potential project-based services
- Identify and prioritize issues of concern

- Brainstorm and prioritize solutions to address top issues
- Forward outcome to LSB for project plan development

SET UP THE SESSION – ORIENTATION AND WALK-THRU

Begin the session by introducing the facilitators and quickly reviewing the agenda for the day. Ask everyone to take a moment during the day to fill in their contact details on the sheet provided.

Explain that we are using the same planning steps described outlined in Planning Basics, although there are some changes in the language and schedule for the LSC's process.

Review the planning process outlined in Planning Basics:

The Four Steps of Planning

1. Scanning: gathering information
2. Prioritize issues to be addressed and develop solutions
3. Create project plans
4. Monitor and evaluate

Using the Planning Basics and LSCs handout, introduce the basic steps of the LSC planning process:

The First LSC - The Planning Assembly (Steps 1 and 2)

- Identify issues
- Prioritize issues

Annual Planning Assembly Session Draft – August 2013 3

- Brainstorm solutions for top issues
- Prioritize solutions

The Second LSC – Project Plans Approval (Step 3)

- LSB present project plans, budgets, and candidates for project coordinators
- LSC considers and adopts project plans and budgets, and ratifies candidates for project coordinators

The Third and Fourth LSC – Monitoring and Evaluation (Step 4)

- Monitor ongoing services and current projects (monthly monitoring by LSB)
- Evaluate any completed projects

Take a few moments to reiterate that today's objective is to get through the first two planning steps

- Identify the LSC's issues of concern

- Brainstorm solutions to address these issues (what the end result would be) and then select the most important of those

The LSB will then create and present project plans at the next LSC—the third step of the planning process.

WALK-THROUGH IDENTIFYING AND PRIORITIZING ISSUES—THE FIRST PLANNING STEP

It is important that everyone has a common understanding of these steps. It can help a lot to walk through the steps together before beginning the actual planning process—sort of like playing a round of a card game face up so that everyone can learn the rules. Depending on the community’s familiarity with the planning process, you may need to spend more or perhaps less time presenting the following walk-thru segments.

The first step of the planning process, scanning, involves reviewing the gathered information, noting the common threads, and creating an issue list.

Briefly mention to everyone that the planning process begins with a discussion of the services we are currently providing, and deciding how to best continue delivering these.

Then the assembly will review information gathered from members of the community using the Annual Planning Assembly survey the community survey. We would then facilitate a large group discussion with the entire assembly to brainstorm any additional issues relevant to the LSC.

For the purpose of this exercise we are going to use this list of common issues that might come forward from the survey and assembly discussion:

- No trusted servant training
- Groups are overwhelmed with attendance cards
- Groups aren’t forwarding enough funds to conduct services
- Predators in meetings

Annual Planning Assembly Session Draft – August 2013 4 Once a list of issues is identified, the group prioritizes them.

Remind members that this is only for this exercise, later we will have an opportunity to identify relevant issues for real.

Guide the group to identify the top two issues from this list by voting.

- To save time use a *show* of hands to vote, but explain that we may be using a different method when we do this for real.
- Identify the top two vote getters.

WALK-THROUGH BRAINSTORMING AND PRIORITIZING SOLUTIONS—THE SECOND PLANNING STEP

Define what we mean by identifying solutions:

- In other words, what do you want the end result to be?
- Brief, results-oriented aims that are achievable.
- Should have a concrete end in mind.

- Example: Solution – Increase awareness of service and provide trusted servant training by hosting a learning day.

Remind participants that we will not be discussing the details of *how to achieve* identified solutions in this step; our work is to brainstorm solutions. And solutions may take one year, two years or even five years to accomplish.

For this walk-through exercise, you will lead the entire group in identifying solutions. During the actual planning process, this will be a small group exercise.

- Lead the group in a brainstorm of solutions for the issue that received the most votes in the first step, and then again for the #2 issue.
- Clarify and combine solutions as needed, ensuring that the LSB members in particular are clear about what each one means.
- Ask the group to vote for their top two solutions for each issue, again using a show of hands. Each member gets 2 votes for each issue.
- This is the same exercise we will do (in small groups) when addressing the actual issues for this planning assembly.

BEGIN THE PLANNING PROCESS

IDENTIFY CURRENT SERVICES: ONGOING & PROJECT-BASED

Before starting the planning process, it is important to identify those services that are ongoing, not project-based. The local service board will oversee the day-to-day administration of these ongoing services. They may require a coordinator and volunteer pool or committee support. The board will report to the LSC about these services so that the LSC can monitor and evaluate them as well as the projects.

- Explain the difference between ongoing services—which do not change much from month to month—and projects—which have a beginning and an end.

Annual Planning Assembly Session Draft – August 2013 5

- Move through a list of current service efforts, identifying if they are better considered ongoing services or project-based services. [Note: The LSB should have put together this list in advance of the planning assembly to make this step easier and quicker.]
- Ongoing services might be affected by a project, but do not require a project plan to continue.
- Move these lists to the side, for reference if an issue comes up about any ongoing services.

PLANNING - STEP 1: SCANNING

- Ask whether there are any issues or challenges regarding current service delivery efforts.
- Review the compiled data from the Planning Assembly Survey.
- Facilitate a large group discussion to brainstorm any other issues relevant to your NA community.
- Combine similar issues

- Be sure that each issue is commonly understood. It is important that everyone has the same understanding of each issue.

The next step is to prioritize the issues. We may not be able to do everything at once, so we must choose what to do first.

- Each member will get two votes.
 - For larger groups a show of hands may be best
 - For smaller groups, markers can be a good approach
- After voting is finished, identify the top issues (we suggest no more than 4)

BREAK (FACILITATORS TAKE THIS TIME TO SET UP THE ROOM FOR THE NEXT STEPS)

Place one top issue at the top of a Post-it and put in on a wall in one section of the room, repeat that for each of the top issues. Place each in a different section of the room.

PLANNING STEP 2: BRAINSTORM AND PRIORITIZE SOLUTIONS

Brainstorm Solutions

Solutions are the outcomes, not the details, and may take 6 months, one year, or even two years to accomplish.

For this portion of the session, you will lead the small groups in brainstorming solutions for each of the prioritized issues from the last segment.

- Note that each of the issues from the last segment is now on a Post-it around the room.

Annual Planning Assembly Session Draft – August 2013 6

- Break the assembly into small groups by asking members to count off. Send each group to one of the designated “Solution” areas. (This works best if the number of groups does not exceed the number of lists.) Check that each group is basically the same size.
- Each group will have five minutes to brainstorm solutions for each issue. Remind members to write LARGE. Remind each group that the sample solutions we brainstormed earlier are available for reference.
- As time expires, ask each group to move to the next sheet, do this until all groups have brainstormed solutions for all lists
- Let the small groups know that the process may get harder as they progress around the room and the most obvious solutions have already been identified. Remind them to try to avoid repetition. It’s okay if they don’t have much to add.

Prioritize Solutions

Now the group will prioritize the identified solutions

- After each group has visited each list, move from list to list, review each to combine similar solutions and clarify ideas as needed. If necessary rewrite the solutions to combine similar ideas. Ensure everyone has a clear understanding of each solution.
 - Members will now “vote” for their top two solutions for each issue—the solutions they feel best address the issue.
 - Ask each member to place a checkmark next to their top two solutions for each issue. Have them do this in their small groups (two checkmarks for each member) and move from issue to issue in the same way as they brainstormed the solutions. If the planning assembly is quite small you may be able to do this with a show of hands.
 - Identify the top prioritized solution for each issue.
 - Again, ensure that everyone has a common understanding of the prioritized solutions

CONCLUSION/WRAP-UP

Review what we did today and how it relates to A Vision for NA Service.

The next phase is for the LSB to work on project plans to be considered at the next LSC meeting (for this field test, in two months).

Distribute sample project plans to give everyone an idea what to expect at the next meeting

Remind everyone to ensure that they have provided their details on the contact sheet.

Allow time for any Q&A.

This draft was produced for the Service System Proposals field test. It is a work in progress. Please send any input on the draft to: worldboard@na.org.

*Back to Goals:

Having an annual or yearly planning meeting assembly will help a lot.

Throw ideas out and prioritize

We have 13 chairs and only 2 filled

The goal is project based

Tommy- Identify, prioritize, and emails

Ideas:

Tommy- sit down and discuss the guidelines

Bill- NArdi Gras

Tommy- Bowling Party

Tom- Campfire

Throw ideas down & let the groups choose

Bill- GSRs represent groups

Harvey- Tommy can you pursue the cost on bowling?

Tommy- Everyone needs to come up with what their ideas would cost

Harvey- NArdi Gras \$200

Rent room at the Unitarian Church

Red beans and rice & gumbo

We know people that have decorations
Tom- LCCC has land for the campfire
Harvey- investigate the cost
Bill- we want Kathleen to speak at the NArdi Gras
Tommy- quarterly doesn't prohibit us from getting things done.
This is how, what and why we want to do this.
Mike- check Hines lodge and parks & rec
Ask Michelle and Billie about the chili and skating party
Tom- Tie into Colorado and have a super function
Bill- What does Laramie need from this body for H&I
Matt- to get into the hospitals
Jail meetings
Mike- go to the jail and speak with whomever is in charge of the volunteer programs.
You need to do the foot work and talk to them.
Bill- Area supports if you need books and pamphlets
Matt- when we get going, how do we get that before Area meets?
Haley- Area forum and Emails
Laramie people can come into Cheyenne with approval from the jail and shadow 3 meetings
Mike wrote up a simple format and a couple of readings.
Bill- would be willing to go over and help
Haley- make sure you can commit in order to keep a good relationship with the facility.
Mike- if anyone needs to call me for questions give them my #
If you only have 4 people willing to go maybe only commit to 1 meeting a month at first
Tom- will get info together for campfire
Mike- get the flyer out 1 month before the event so that people know about it

NArdi Gras- Bill & Harvey
Campfire- Tom & Ryan
Bowling- Tommy O

Tommy- what about guidelines
We haven't had the opportunity to discuss what we need or want.

What about this building? Nothing is known about this building
Bill- can I talk about the Elephant in the room- Scotts Bluff and Nebraska
What do we want to do?
Mike- service them for the addict
Tommy- I could contact the former delegate. They don't support our Area or show up.
Would the Nebraska region take them on?
Harvey- when we do this we will have to change the... everything
Tommy will call Mark after a decision is made.

Tommy- Bowling
NArdi Gras end of March
Campfire June
Haley-Literature racks 4 peak and BH
Laramie will start checking into H&I

Big Mike- it has always been this Area's practice to pay out of pocket with 7th tradition. Area should be paying for the space. We previously paid \$5 an hour. Rent is now \$7 an hour. We met for 3 hours \$21

Who is going to be the scribe next time?
Brandon

We need to get the check books from the old treasurer. Matt will get them from Brian. He will give them to Brandon and Brandon to Bill.

Tommy lost the Area Debit Card
He has one week to find it before we cancel it.

Disbursements: \$21 for rent

Closing Treasury balance: \$1633.14- \$21 for rent; \$190 in donations and \$122.13 for literature

Next Meeting: May 10th @ 2 pm Anchor Club
Unless we hear something different

Wyo-Braska Area Service Committee Meeting, May 2015

People present: Harvey D., Mike T., Tom, Tommy O., Jim P., and Bill T.

Minutes from February Meeting: Approved with one change that bank balance was adjusted by \$1.00 to a \$1360.33 opening balance.

Officer Reports:

Treasurer:

- One P.O Box key is missing
- Discussion about FedEx charges which were for copies
- Discussion about lack of listing for Cheyenne NA in the phone book and service with Century Link. There was a 5-0 vote to discontinue services with Century Link by May 24th.
- Discussion about recent \$300+ expenses and that bank balance has been shrinking for several months, travel expenses and payment of bills in advance.
- Discussion about the lack of guidelines determining the amount of money sent to World Services.

Group Reports:

- Discussion about BBQ/Picnic at LCCC campsite
- Clean and Free donated \$25
- No one was present from On Life's Terms, Live at Laramie or Nebraska groups

Literature Report:

- Live at Laramie order \$23.25.
- Literature racks stacked with existing inventory at Peak and Behavioral health

Web Report from Bill:

- Unknown when next payment is due or to whom it is payable. Suggested to contact Joanne about who is the service provider.

Miscellaneous:

- An 8-pocket rack is for sale from Anchor's Away and available to area
- The P.O. Box needs another name on the account to get another key. Tommy O. said he will take care of this.
- Women's jail outreach has been successful

BREAK

Old Business:

- NE Panhandle Groups have not responded to an email discussing their involvement and continued membership in the area. Tommy O. read the email and it was decided to wait for a response from the Panhandle groups.

Discussion about the LCCC property BBQ/Picnic

- Day event, no camping

Hot dogs, hamburgers
Suggested donation \$3 person/\$5 couple
\$100 donation from area
Speaker to be determined
A generator is needed
6-13-2015 suggested date

Bowling Party is a possibility for August

Sharing Session:

Tommy O. noted that there are multiple unfilled elected positions in Area. Bill T. suggested a committee to examine the issue

New Business:

Women's jail meeting was applauded
A Monday meeting is needed
Schedules are needed at On Life's Terms
Bill T. said Sarah brought him some literature
\$15 to Anchor's Away for this meeting
\$1370.33 closing balance

**Wyo-Braska Area Service Committee Meeting
August 2, 2015**

Roll Call: Tommy O.-RCM, Bill T.-Web and Literature Chairs, Mike T. Cheyenne, Jim P. Cheyenne, Karen M. – GSR Clean and Free (C&F), GSR On Life’s Terms, Kristin M.-GSRA C&F, Mike, Rob –GSRA Live From Laramie (LFL), Kristin – GSR LFL, Brian-GSR LFL, Vinny LFL, Tom F.-GSR Anchor’s Away, Ron-GSR Clean and Serene Scottsbluff.

Minutes of last meeting read and approved

Treasurer’s Report: read by Bill T.

- \$1370.33
- Mike T. requested that FedEx charges be itemized more clearly distinguishing the fee for copies

RCM Report: Tommy O.

- Traditions Book Workshop on Aug 15, 2015 from Noon-4:30 at CRMC East with date for following workshop TBD
- Reported on the Regional Assembly in Riverton earlier this year. Tommy has a copy of the history presentation available to anyone by emailing Tommy at wharfrattommy@gmail.com
- Scheduling conflicts prevented Tommy from attending the June regional meeting and still waiting for minutes from that meeting
- Next Regional meeting is October 3rd. Exact location is pending.
- A 2nd P.O. Box key has been obtained for \$9.00
- Tom F. asked about policy regarding sending money to World Services. Tommy said no specific policy exists though this area has had one in the past.

Group Reports:

- Anchors Away – Tom F. – nothing to report
- Clean and Free – Karen M. –\$100 contribution. Nothing to report.
- On Life’s Terms – Karen M. – \$50 contribution. There is discussion about restarting the Monday meeting at 7:30 at the Unitarian Church, 30th and Thomes.
- Clean and Serene – Rob - New service members are organizing and enthusiastic. The group hosted Picnic in the Park with two visiting members from Cheyenne.
- Panhandle Groups – Ron – Active meetings in Alliance and Sidney with Chadron discussing new meeting
- Live From Laramie – Brian - \$30.59 contribution. Strong attendance at the Friday night meeting. Literature moving out the door demonstrates growth. Picnic on 08-15-2015. Planning a campout at Vedauwoo over the weekend of Sept. 11th.

Literature Report: Bill T.

- Liquidation is ongoing
- Bill is creating a list of available literature
- Groups in the area will continue to directly order their literature

Web Page Report: Bill T.

- Email problem is fixed which allowed a flood of old emails to show up in the inbox. Bill T. responded to the old emails

- Payment made to Patrick D. for web service
- Go Daddy payment is due
- Area Facebook page needs to reach out to NE Panhandle members
- Ron said Clean and Serene might create their own FB page as well

Phone Line Report: Tommy O.

- Harvey receives the bill by email and it is paid in full.
- Scottsbluff/Panhandle meeting info. needs to be verified/updated

Men's Jail Report: Mike T.

- 12-17 inmates attending
- Ongoing for nearly 18 months
- Women's jail meeting ongoing for nearly six months
- Kristin from LFL said not enough members in Laramie can go into the Albany County jail and requested members from Cheyenne make the drive to support that effort. Kristin also said inmates are requesting a meeting.

Behavioral Health Report:

- Ongoing problems in maintaining consistent meetings. Hospital is irregular about communication. Haley is looking into this.
- Meetings at Peak Wellness are on an ongoing basis
- Pathfinders reached out to Kristin M. about a meeting. Kristin M. agreed to communicate and coordinate a meeting.

Break

Old Business:

- Panhandle Groups –
 - o Meetings need to be verified and updated.
 - o Bill T. put forth the question whether the Panhandle groups want to remain as part of Wyo-Braska, create a new area, or join a Nebraska area
 - o Ron from Scottsbluff said such a decision is secondary to strengthening existing meetings and structure. Ron said he's hopeful that increased online communication will help the Panhandle considerably. He also indicated joining a Nebraska area is not likely and the other two options are for future consideration.
 - o Tom F. suggested area activities in the Panhandle

Bowling Party:

- Ongoing idea since February
- Tommy O. is going to call the local bowling alley for times and expenses

Sharing Session:

- Moving area to a project based structure was discussed including a recap from Bill T. of recent projects versus existing structure
- It was decided there will be an area workshop on Sept. 26th from 12:00-5:00 PM on the matter with Bill T. leading the event

New Business:

- Live at Laramie campout at Vedauwoo on Sept 11-13
- Bill T. requested 20 IPs for Wyoming Substance Abuse
- Mike T. requested 20 white booklets without staple for the jail
- The RCM and Secretary positions are available for elections. Guidelines are on the website.

Disbursements:

- Mike T. presented an invoice for \$8.00 for schedules
- Karen moved to change the next area meeting to 11-15-2015 as the scheduled date was the same as a nearby conference. Motion was approved.
- Next area meeting is Sunday 11-15-2015 at 2:00 PM.
- Closing balance was \$1200.63

Adjourned

**Wyo-Braska Area Service Committee Meeting
November 15, 2015**

Roll Call: Tommy O. – RCM, Chris M. – Clean and Free, Rob N. – Live From Laramie, Tom F. – Anchor's Away GSR, Karen M. – On Life's Terms/Clean and Free GSR, Jim P. – Acting Secretary

Vacant Executive positions announced - Chair, Vice-Chair, Secretary, RCM2

Vacant Sub-committee chairs announced - Activities, H&I, Phone line, Public Relations

Minutes of last meeting read and approved

Treasurer's Report: from Tommy O.

- \$1254.50 current balance
- Expenses paid: \$22.36/Go Daddy website, \$78/RCM travel to Regional meeting

RCM Report: Tommy O.

- Did not have minutes of Regional meeting as they have not been completed. Timeliness of releasing minutes was discussed at Regional.
- Region discussed sending a member to the Conference Agenda Report (CAR) meeting in Salt Lake City on Dec. 5-6.
- Next Area meeting scheduled for Feb. 7. Rob N. clarified that Laramie can discuss support for the Albany County Jail H&I at the next meeting.

Group Reports:

- **Anchors Away** – Tom F. – \$170 in account and still building a reserve. No donation.
- **Clean and Free** – Karen M. – No donations, nothing to report.
- **On Life's Terms** – Karen M. – \$75 contribution. Monday meeting at 7:30 restarted. Announced Thanksgiving Potluck Dinner details.
- **Live From Laramie** – Rob N. - \$67.61 contribution. Vedauwoo campout was a success and hoping to repeat next year. With the start of a new group in Laramie, there is now an NA meeting every night of the week. New group is called "A Breathe of Life" on Mon, Thurs, Sat at 107 S. 7th in the TLC room.
- No update from Wheatland.
- No updates from the **NE Panhandle** groups

Phone Line Report: Tommy O.

- \$11.10 owed to Freedom Voice

Old Business:

- Panhandle Groups – Clean and Serene group information is accurate. Information for Alliance, Sydney, Chadron and Kimball need to be updated.

Sharing Session:

- Tommy O. said Area guidelines are outdated and Karen is interested in facilitating a meeting on updating the guidelines likely to be held before the Clean and Free meeting on a Saturday to be determined.

New Business:

- There was a discussion about how to support and improve the attendance of women in Laramie.
- Bill T. would like to resign from the Treasurer and Webmaster positions, Harvey D. would like to resign from the Treasurer's position. Members interested in filling those positions should contact an Area representative. RCM position also is up for election.
- Tommy O. noted the Area website is out of date.
- Jim P. was elected Area Secretary.

Discussion of Area Guidelines:

- Tommy O. outlined how the current guidelines are excessive and burdensome for the size of our Area
- Currently, participation does not fill all the designated positions in the guidelines but NA service is still being accomplished as members step up to meet the needs as they are presented.
- Jim P. mentioned that this creates a risk of people acting on behalf of the Area without accountability
- Chris M. asked with discussion the low attendance at the TRP meetings on Wed, Sun. Additional announcements at other meetings could increase attendance.

Contributions and Disbursements:

- \$67.61/Live From Laramie, \$75/On Life's Terms for total contributions of \$142.61.
- \$22.36/Go Daddy, \$78/RCM expenses, \$12/Anchor Club, \$11.31 Phone Line for a total disbursements of \$123.67.
- $\$1254.50 + \$142.61 - \$123.67 = \1273.44
- Closing balance \$1273.44

Adjourned